

# Columbia Evangelical Seminary

Admissions — P. O. Box 1189 — Buckley, WA 98321

## CERTIFICATE APPLICATION FORM

Mail this completed application form to CES along with the required, nonrefundable \$50 application fee. Payments must be made in U.S. dollars by personal check, cashier's check, or money order, drawn on a U.S. bank and made payable to Columbia Evangelical Seminary. Payment may also be made securely online through our PayPal account at <http://www.columbiaseminary.edu/purchase/application.html>.

**Please do not use abbreviations on this form. Please Print Legibly.**

Everyone who goes through the application process may receive one free copy of the books written by Dr. Rick Walston. (For those in Canada, add \$8 for shipping. For those outside the U.S. and Canada, add \$15 for shipping.) Check which one of the following books you would like to receive.

- Walston's Guide to Christian Distance Learning*, 5th Edition
- Something Happened on the Way to Happily Ever After: A Biblical View of Marriage, Divorce & Remarriage*
- The Speaking in Tongues Controversy: The Initial, Physical Evidence of the Baptism in the Holy Spirit Debate*
- Unraveling the Mystery of The Motivational Gifts: Your Gifts Discovery Manual*
- Divorce and Remarriage: An Amplification of the Assemblies of God Position Paper on Divorce and Remarriage*

Date \_\_\_\_\_

Name  Mr.  Mrs.  Miss  Dr. \_\_\_\_\_

Birth Date \_\_\_\_\_ Sex \_\_\_\_\_ Social Security # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Phone ( \_\_\_\_\_ ) \_\_\_\_\_

Email (Print Legibly) \_\_\_\_\_ Website \_\_\_\_\_

Citizenship Country: \_\_\_\_\_ Marital Status (optional)  Married  Divorced  Single

High School Name \_\_\_\_\_ Location \_\_\_\_\_

Year Graduated or Completed \_\_\_\_\_  Diploma  GED

College Name (1) \_\_\_\_\_ Location \_\_\_\_\_

Year Graduated \_\_\_\_\_ Major \_\_\_\_\_ Degree Earned \_\_\_\_\_

Not graduated? Number of Credits Earned \_\_\_\_\_ Type:  Semester  Quarter  Not sure

College Name (2) \_\_\_\_\_ Location \_\_\_\_\_

Year Graduated \_\_\_\_\_ Major \_\_\_\_\_ Degree Earned \_\_\_\_\_

Not graduated? Number of Credits Earned \_\_\_\_\_ Type:  Semester  Quarter  Not sure

College Name (3) \_\_\_\_\_ Location \_\_\_\_\_

Year Graduated \_\_\_\_\_ Major \_\_\_\_\_ Degree Earned \_\_\_\_\_

Not graduated? Number of Credits Earned \_\_\_\_\_ Type:  Semester  Quarter  Not sure

- More College? If you need more space to list your other educational credits and degrees which you would like considered for evaluation, please use a separate sheet of paper. Please Type or Print the information clearly.
- Letters of Recommendation: Please have two letters of recommendation sent to the school: One from your pastor or colleague in ministry and one from a personal friend.
- Transcripts: We need **official transcripts** from the schools through which you hold all of your degrees. Please have the schools mail them directly to CES. Or, you may have them mailed to you, but **do not open them**. Once transcripts are open, they are no longer official. If you have them sent to you, then you should send all of them together—unopened—along with your application materials.

Important: Place a Check on the one appropriate line. Only one for the degree and then write in your desired MAJOR.

- Bachelor's-Level Certificate Specify desired major \_\_\_\_\_
- Master's-Level Certificate Specify desired major \_\_\_\_\_
- Doctoral-Level Certificate Specify desired major \_\_\_\_\_

**Three Methods of Tuition Payment:**

You **must** check the option you intend to use. If a payment method is not indicated, application is incomplete and will not be accepted.

**Method 1.** This is the best and least expensive method. If tuition (for the entire degree program) is paid in full at the time of enrollment, the student receives a five percent (5%) tuition discount.

**Method 2.** Tuition is paid in four equal monthly payments. No discount nor administrative fees. If monthly payments are late, there is a \$35 late charge and a 1% clerical fee per month charged on the overall balance.

**Method 3.** Ten percent down and the balance is paid in monthly payments of not less than \$100. Administrative fee of 1% per month on the unpaid balance. Late payments (received after the 15th of the month) will be assessed a \$25 late charge, and the late fee is compounded monthly. Any portion of the unpaid balance can be paid off at any time without payment penalties.

Columbia Seminary reserves the right to make changes in fees, course programs, and all administrative structures described in our catalog and elsewhere without prior notice being given.

**STUDENT'S DECLARATION**

I declare that all of the material that I have presented or will present to CES is my own work. If I have adapted from other sources, I have fully and specifically acknowledged that fact openly. If at any time I have significantly misrepresented myself or the material I presented or shall present to CES, any degree or credits awarded to me on the basis of that material may be revoked, and I forfeit any and all tuition or other fees that I have paid to the school. *Also, I have read, understand, and agree with the Refund Policy.*

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

I first heard about CES through \_\_\_\_\_

*Send all information, this filled-out application form, and \$50 application and evaluation fee to:*

**Columbia Evangelical Seminary**  
**Admissions**  
**P. O. Box 1189**  
**Buckley, WA 98321**

\_\_\_\_\_ **DO NOT WRITE BELOW THIS LINE: FOR OFFICIAL USE ONLY** \_\_\_\_\_

Date Received \_\_\_\_\_ Reviewed by \_\_\_\_\_ Date \_\_\_\_\_

\$50 Paid? \_\_\_\_\_ Ck # \_\_\_\_\_ Application complete? \_\_\_\_\_

Certificate Sought ( ) Bachelor's-Level ( ) Master's-Level ( ) Doctoral-Level

Previous Degrees Earned ( ) Associate's ( ) Bachelor's ( ) Master's ( ) Doctoral

Evaluator's Recommendation \_\_\_\_\_

Mentor's Recommendation \_\_\_\_\_